

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Brad Hopp, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, June 27, 2012

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 23, 2012.

Comments from the Public

Report from Human Services Chair

1. Review Minutes of:

- a. Aging & Disability Resource Center of Brown County (May 24, 2012).
- b. Aging & Disability Resource Center Executive Committee Meeting (May 24, 2012).
- c. Human Services Board (May 10, 2012 & June 15, 2012).
- d. Veterans' Recognition Subcommittee (May 15, 2012).

Drug Court

2. Update on Drug Court by Judge Zuidmulder.

Family Care

3. Update on Family Care by Rolf Hanson.

Communications

4. Communication from Supervisor Hopp re: Direct the Health Department to conduct EMF (Electro- Magnetic Field) level tests along the Highway 54/57 (University Avenue) Corridor with the City Limits of the City of Green Bay and present those findings to the committee within 60 days.

Human Services Department

5. Resolution re: Change in Table of Organization Human Services – Delete Administrative Assistant I / Add Clerk IV.
6. Executive Director's Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
9. Approval for New Non-Continuous Vendor.
10. Request for New Vendor Contract.

Aging & Disability Resource Center, Health Department, Syble Hopp, and Veterans Services – No agenda items.

Other

11. Audit of bills.
12. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

May 24, 2012

PRESENT: Keith Pamperin, Pat Hickey, Beth Relich, Joan Swigert, Pat Finder-Stone, Bill Clancy, Barb Robinson, Marvin Rucker, Donajane Brasch, Libbie Miller

EXCUSED: Steve Daniels, Lisa Van Donsel, Tom Diedrick

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers, Laurie Ropson, Mary Schlautman, Sandy Groeschel, Tina Whetung, Diana Brown, Denise Misovec, Jake Sweeney, Bob Glejf, Robin Stanton

PLEDGE OF ALLEGIANCE.

ADOPTION OF AGENDA: Mr. Pamperin amended the agenda by adding agenda item 11-A Receive and place on file the Executive Committee's Report. Sup. Clancy moved and Ms. Finder-Stone seconded to adopt the agenda noting the above noted amendment. **MOTION CARRIED.**

INTRODUCTIONS: Introductions were made by those present.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 26, 2012: Ms. Finder-Stone moved and Ms. Brasch seconded to approve the minutes of the regular meeting of April 26, 2012. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

- A. **REVIEW AND APPROVAL OF THE APRIL 2012 FINANCE REPORT:** Ms. Bowers reported no expense or revenue irregularities. At this time we are expensing and drawing revenues as predicted.

Ms. Bowers is working on fine tuning the Financial Report by adding some new columns in the future. These would include columns for monthly Current Year to Date Budget, Revenue Variable Trends, Medical Assistance Capture, and Program Donations. This will allow evaluation of budget targets and comparisons.

Ms. Miller moved and Ms. Hickey seconded to approve the April 2012 Finance Report. **MOTION CARRIED.**

- B. **REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Board Members reviewed the Restricted Donations of \$4,000 in memory of Lynn Komisarek: \$1,000 for the Medical Loan Closet and \$3,000 for the Information & Assistance Department.

Ms. Miller moved and Ms. Hickey seconded to approve the Restricted Donations. **MOTION CARRIED.**

REPORT OF REGIONAL ADVISORY LONG TERM CARE COMMITTEE: Ms. Finder-Stone reported that she, along with Ms. Hickey and Ms. Van Donsel, represented Brown County on the ADRC Regional Advisory Long Term Care Committee. Following is a brief outline of the topics they discussed along with comments:

PACE: We do not have PACE in Brown County.

PARTNERSHIP: We do not have Partnership in Brown County. This program combines acute medical services and long term care services.

FAMILY CARE: There are large staff turnovers and lot of paperwork. There is a huge concern about services being discontinued and transportation is an issue.

- IRIS: The general feeling was that the budget allocations were not sufficient. The advantage is that you can hire your own workers.
- The ADRC: This was a very positive discussion. Homebound Meals was a big strength. Transportation continues to be an issue. The Benefit Specialist Program is critical, value added service. One gentleman summed up the ADRC with the 4 Cs: Communication, Collaboration, Commitment & Consideration.

Ms. Finder-Stone noted that a more detailed report would be forthcoming from the state. Mr. Pamperin thanked Ms. Finder-Stone and Ms. Hickey for volunteering to represent Brown County. Ms. Van Donsel was not present.

AGING UNIT PLAN AND LISTENING SESSIONS: Ms. Christianson thanked the board members for attending the Listening Sessions. Some of the themes that came to surface at these sessions included:

- ❖ How individuals rely on family for support but don't consider family members as caregivers
- ❖ People want to be connected
- ❖ People want to stay active
- ❖ The rural communities are self-reliant and feel disconnected
- ❖ People want their privacy
- ❖ Transportation is an issue
- ❖ Older people want to give back to the community
- ❖ People don't know where to call to get connected

Ms. Christianson noted that this was a nice gathering of information that will be a contributory factor in preparing our Aging Unit Plan and a report will be forthcoming.

NEW CURATIVE – FEE RESTRUCTURE DISCUSSION: Ms. Christianson noted that since the April Board Meeting, regarding NEW Curatives Fee Restructuring, an all-day meeting was held with GWAAR (Greater Wisconsin Agency on Aging Resources, Inc.) and Barb Robinson had e-mailed Jim Schmidtkofer from The Bureau on Aging and Disability Resources at the state for technical assistance. Ms. Christianson referenced the document Strengthening the "Aging Network Issues Brief: Older Americans Act Cost Sharing" that was distributed in the board packet. Title III Grant Dollars (Federal Older Americans Act Funding) only allows certain programs to have a sliding fee scale; however, this must be approved throughout the state. A sliding fee scale can only be based on income and no verification of information is allowed. If a consumer is unable to pay, the program is not allowed to collect and must allow the consumer to continue in the program. The administrative burden to put in place a sliding fee would outweigh the benefit of minimal increased revenue.

Ms. Misovec, from NEW Curative, gave a brief overview of the current NEW Curative Adult Day Care Programs. She referred to a handout she had prepared tracking the daily attendance in each of the programs and the average length of stay. The increase in the numbers served this year indicates the community is in need of these services. She went on to explain that the concept of these programs is to provide a place to come together with others while providing meaning and purpose to their day. These Day Care Programs provide homebound meals, transportation to the program, bathing, and hair care.

Ms. Brown, from NEW Curative, reported that they are asking clients to donate \$25 per day. 64% of the people donate the \$25 per day giving Curative 57% of what they are asking for. However, they are still looking at a \$180,000 deficit. NEW Curative intends to continue to keep the Title III funds they currently receive from the ADRC and they are evaluating how they might also impose a sliding fee scale. They are looking at several options to do this. One solution could be to maintain one of the day programs as a donation based service with Title III funds and have a sliding fee scale in the other three programs. One of the difficulties is identifying which specific programs will be a donation program and which will be a fee for service model. Another solution could be to designate a certain amount of slots

in each program as donation slots; however, how do they make this fair and equitable. Ms. Brown stated that the Curative Board feels they should be asking people to pay in order to sustain the programs. This could mean Curative could have 3 types of programs: those that are fee for service, programs that are on a sliding fee scale and programs that are simply donation. Curative needs to decide on a model. NEW Curative's board will decide how and when they will implement this new model.

2013 BUDGET PROCESS, CALENDAR AND REQUESTS: Ms. Christianson collected the pink survey that was in each board members packet. These will be tallied and a notice will be mailed out as soon as a date for the July meeting has been set.

Ms. Christianson drew board members attention to the 2013 Budget Workplan included in the board packet. She explained that budget packets and levy targets would not be distributed until June 28th and our budget must be approved by our board sometime between then and July 16th when budget submission meetings begin. This is the reason for combining the June and July Meetings into one meeting the second week in July. She noted that she is already working on all elements and components of the budget collecting information that will be used to prepare our 2013 Budget.

ARAMARK CONTRACT DISCUSSION: Mr. Pamperin noted that the issue for discussion is the ADRC's dissatisfaction with the quality of food being provided by Aramark for our Homebound Meal Program. Jake Sweeney, Director of Operations with Aramark for 15 years, Bob Glejf, Food Service Division, and Robin Stanton, General Manager, represented Aramark at today's meeting to discuss this issue.

Mr. Sweeney began by expressing how very humbled they are today for the quality of food they have been providing and the mistakes that have occurred are unacceptable. He agreed that they have failed and they can't explain issues like outdated milk. The strategies they are putting in place to correct some of the issues include adding 2 more staff. This would mean 2 more sets of eyes to check quality, numbers and serving sizes. They have also changed some forms that now require signatures. Mr. Sweeney offered an option that could be considered in the future. Aramark could pack the food in Oliver trays so they would know the portions are correct. This would also save the ADRC time. Another possibility is if a product was not satisfactory they would consider crediting the invoice. Mr. Sweeney expressed their desire to have another opportunity to work on this contract and revisit the situation again, in perhaps another 30 days.

Mr. Pamperin noted that there has been a considerable amount of correspondence documenting some of the same errors, outdated milk and moldy buns. He questioned why we should believe that this won't continue. Mr. Glejf's response was that Aramark has put in place new forms that require signatures for more quality control, and they are sending extra product. He went on to say that in these instances of moldy buns and outdated milk, the product was replaced before any of it reached the end consumer. Mr. Sweeney remarked that there are no excuses and he wouldn't attempt to offer any because it would be insulting. Ms. Miller remarked that we are concerned about the quality continuing after the 30 days. Mr. Sweeney stated that if the ADRC would agree to another 30 days and mistakes were made in the future; Aramark would back out of the contract in a professional manner.

Mr. Pamperin asked how they would deliver in a timely manner. The response was that additional employees would be taking on some of these delivery issues. Ms. Swigert asked if they had training issues. They assured us that they do have checks and balances in place but perhaps they need to be modified. Mr. Glejf and Mr. Sweeney stated that they will make every effort to correct the delivery times. Mr. Sweeney noted that they have other contracts both in Wisconsin as well as around the country and they realize that both Aramark's and the ADRC's reputations are on the line. They will also be committed to working harder on the menu options to make the product satisfactory.

Mr. Pamperin affirmed that our Homebound Meal Program serves the most needy and we cannot continue to tolerate this. He went on to say that we want to partner with Aramark but in order to make this work, we need a quality product. We will expect that Aramark will stay in communication with the

ADRC, deliveries will be on time, and the quality of the product will be good to excellent. He reaffirmed that the ADRC wants to make this work. Mr. Pamperin also informed the representatives from Aramark that the ADRC Executive Committee had met earlier this morning and will be making their recommendation to the full board that we expect this situation to substantially improve, will be consulting with Corporation Counsel on the matter of the contract, and will be authorizing the Director to give the required notice of termination if things do not improve within 30 days.

RECEIVE AND PLACE ON FILE THE EXECUTIVE COMMITTEE'S REPORT: Mr. Pamperin reported that the Executive Committee met earlier this morning, discussed the Aramark Contract, and are recommending that the board authorize Ms. Christianson to consult with Corporation Counsel as to how to proceed with the minimum 30 day notice of termination of the contract.

Ms. Miller moved and Ms. Finder-Stone seconded that the Executive Committee recommends that the ADRC Board authorize the Director, Devon Christianson, to proceed with a minimum 30 day notice of termination of the Aramark Contract, in accordance with the terms of the contract, following consult and guidance of Corporation Council. **MOTION CARRIED.**

FAMILY CARE UPDATE: Ms. Christianson cited no current updates to report; and, we are waiting to see how the state is going to expand Family Care. At this time the target for us is the first quarter of 2014.

DIRECTOR'S REPORT: Ms. Christianson informed board members that a thank you letter was sent to Troy Streckenbach on their behalf for the commitment and support of Carolyn Maricque and Wendy Charnon in assisting with the moving of our agency onto the Logo's System.

She also noted that a plant had been sent to Mr. Diedrick from the ADRC Board of Directors and he thanks everyone for that.

- A. Ms. Christianson stated that she is charged with providing board members with Annual Reports for their perusal. The yellow narrative included in the board packet is the ADRC's Long Term Care in Motion Report which provides information on all of Wisconsin's Long Term Care Programs.

The pink narrative included is from ORCD (Office of Resource & Community Development). This is a statewide report on all ADRCs and Family Care.

- B. Ms. Christianson reminded board members that the ADRC of Brown County, along with the ADRC of Waukesha County has been participating as a pilot on Options Counseling. Included in that pilot has been increasing I & A staff skills in Motivational Interviewing. We have been working with Dr. David Rosenthal on Motivational Interviewing Research. Motivational Interviewing is identified as a strategy that addresses ambivalence within a consumer. Someone who is "stuck" and struggles to move forward on tough decisions like accepting services or moving out of a home. This strategy is well suited to Options Counseling as decision support is a critical element of that service. Our staff has spent hours in trainings, exercises, self-assessments, consumer surveys, role playing on Motivational Interviewing. The research done by Dr. Rosenthal concluded that the consumer felt we were really listening and engaging in their situation. This was a very positive outcome.

LEGISLATIVE UPDATE: Sup. Clancy reported that at this time the County Board is getting into the budget and focusing on the repair of some of the county buildings.

ANNOUNCEMENTS:

- Mr. Pamperin informed Board Members that Mr. Diedrick was currently a resident at Manor Care West and would welcome visitors, phone calls and/or cards.
- Ms. Finder-Stone encouraged everyone to be sure to vote.

NEXT MEETING DATE: The next meeting will be focusing on the 2013 Budget and will be held sometime during the second week in July. Board members will be receiving a notice in the mail as soon as the date has been set.

ADJOURN: Ms. Miller moved and Ms. Hickey seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE COMMITTEE MEETING

May 24, 2012

PRESENT: Keith Pamperin, Donajane Brasch, Libbie Miller

EXCUSED: Tom Diedrick

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers,
Sandy Groeschel

PLEDGE OF ALLEGIANCE.

Vice-Chairperson Pamperin called the Executive Committee to order at 7:30 a.m. on Thursday, May 24, 2012.

ADOPTION OF AGENDA: Ms. Miller moved and Ms. Brasch seconded to adopt the agenda.
MOTION CARRIED.

APPROVAL OF THE MINUTES OF THE MARCH 20, 2009 MEETING. Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of March 20, 2009. **MOTION CARRIED.**

REVIEW AND RECOMMENDATION ARAMARK CONTRACT: Committee members had previously been sent copies of all correspondence, Aramark's Summary of Performance Log and the Comments/Issues Log covering the period of time between January 1 and May 15, 2012 prepared by Ms. Groeschel, the ADRC's Nutrition & Volunteer Coordinator, for their perusal.

Ms. Groeschel reported that on Friday, May 18, 2012, she had received a call from our Home Bound Meal Packaging Site that Aramark had delivered 200 cartons of milk with an expired date on them. On Monday, May 21, 2012 Aramark delivered moldy buns dated May 11, 2012. After working with Aramark to provide us with acceptable meals during a particular week, these types of things are still happening. Our concern is that they have no check and balance in place on the food leaving for delivery and that one of our clients will become ill. Ms. Groeschel stated that this is the third time we've addressed these concerns and we are only 6 months into a 3 year contract.

Ms. Christianson also sent a return/receipt letter inviting Aramark to attend the ADRC Board Meeting being held at 8:30 this morning; and, she received no response until 4:15 yesterday afternoon. She was informed that Aramark was putting some things in place and had come up with several options. Ms. Christianson encouraged them to come to the Board Meeting if they were going to make a proposal.

Ms. Christianson stated that she has been in touch with Barb West, Risk Manager at the county level, who has contacted Corp. Council. Board members reviewed contract language as well as Older Americans Act Regulations. After reviewing all of the information provided to the committee members in the board packet, it was the consensus of the committee that we have bent over backwards to try to make this work and the quality of the meals is still unacceptable. Not only has our staff had to scramble to attempt to fix some of these issues; but, our management hours to stay on top of things have been escalating.

Ms. Miller moved that the Executive Committee recommend that the ADRC Board of Directors authorizes ADRC's Director, Devon Christianson, to proceed with a minimum 30 day notice of termination of the contract in accordance with the terms of the contract following consultation and direction from Corporation Counsel. **MOTION CARRIED.**

SUCH OTHER MATTERS AS ARE ALLOWED BY LAW: None

ANNOUNCEMENTS: None

ADJOURN: Ms. Miller moved and Ms. Brasch seconded to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 8:23 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, May 10, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy,
JoAnn Grashberger, Susan Hyland

Also

Present: Brian Shoup, Executive Director
Kevin Lunog, Behavioral Health Services Manager
Jenny Hoffman, Economic Support Administrator
Ian Agar, Long Term Care Manager
Jim Hermans, Child Protection & Juvenile Justice Manager
Jill Rowland, Contract & Provider Relations Manager
Mary Johnson, Hospital Administrator
Kim Zeller, Behavioral Health Supervisor
Justine Koschke, Behavioral Health Supervisor
Lori Weaver, Social Worker Supervisor

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
SMITS/ANDREWS moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of April 12, 2012 Human Services Board Meeting:**
SMITS/LAUNDRIE moved to approve the minutes dated April 12, 2012.
The motion was passed unanimously.
4. **Public Hearing 2013 Budget**
The Public Hearing was open and no members of the public participated or offered comments. There is no testimony to be documented. Everyone did go around the room and introduced themselves, as several managers were present.
5. **Executive Director's Report**
Family Care Update
 - Shoup stated that the Northeastern Wisconsin Family Care District was awarded a 3 month extension of its planning grant. This is an indication that family care will be moving forward. Shoup expects our tentative plans to be enrolling Brown County clients into Family Care around the first quarter of 2014.

- Shoup stated that in preparation, it would be to our advantage to reduce the wait list which is currently at around 700. There is no levy cost for adding temporary staff to assist with enrollment.

Q: County Board Member Clancy asked how we get the wait list reduced.

A: Shoup stated that clients get enrolled in services through federal waiver dollars.

- Shoup also stated that when we start enrolling clients to Family Care, we will have a transition period of enrollment which will leave added levy costs with less Medicaid reimbursement.

Recruitment-Director of Community Programs

- Shoup stated we have interviewed one candidate thus far, who is currently a Human Services Director in another small county. Other candidates are also being reviewed for candidacy. Hopefully by the time of next meeting, a decision will have been made.

Q: County Board Member Clancy asked if there is a way we can offer more compensation to keep good staff on board.

A: Shoup stated he does worry about that issue and that Brown County has not stayed in sync with the larger counties to the south. Shoup is concerned with keeping talented people and the fact is his management staff has saved 1.8 million dollars in levy.

Board Member Smits commented that we have been able to provide an increase in the quality of services while still saving on cost.

Chairman Lund stated he does not get complaints in regards to our provided services.

Increase in Child Abuse/Neglect Reports

- Shoup followed up on the rise in child abuse/neglect reports for 1st quarter. We have hired two temporary and are using some Juvenile Justice staff assistance to help with the increase. We are monitoring the data closely and will be looking at the 2013 for additional capacity. Shoup has approached Greg Hetue, the president of United Way, in regards to collaboration efforts.

Lean

- Shoup went over the lean event list and conveyed to board the events that have been completed and those that are in cue. Shoup encourages board members to attend a lean report out.

GRASCHBERGER/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

6. Policy Development Issue: Expanding access to outpatient (adults) behavioral health counseling/supports

- Kevin Lunog stated that at the previous meeting we looked at the prescribers themselves and that now he wanted to cover the support in psychotherapy. With the help of board recommendations, a third supervisor was made possible. He introduced Behavioral Health Supervisors Justine Koschkee and Kim Zeller.
- Koschkee presented the list of current psychotherapists and their roles. She went over data about the referrals for assessment and stated if a client hasn't seen a psychiatrist, they want them assessed first by the therapist. Lunog commented that by seeing a therapist first for intake, a lot of information can be collected and medications can be started before the doctor visit.
- Zeller discussed the efficacy of psychotherapy. She stated psychotherapy combined with medication management yields the best results. Zeller said that counseling helps with other "life" areas that medication cannot help.

Q: Vice Chair Laundrie asked how often clients get therapy.

A: Zeller stated that it depends on the symptoms but can range from once per week to once every three weeks.

- Lunog presented the reimbursement breakdown for Medicaid and discussed the trainings and move into evidence based practices. Koschkee is working with the inpatient side to look at reducing the amount of re-admissions. Koschkee noted that having therapists is extremely important because the more people we have connected, the lesser amount of admissions.
- Lunog stated that next month we will describe the steps and outcomes we would like to see occur.

LAUNDRIE/SMITS moved to receive and place on file.
Motion was carried unanimously.

7. Financial Report

- Shoup went through financial reports, noting our first quarter progress along with the difficulty to project thus far.
- We have a beginning fund balance of 4.9 million and have been working with the Department of Administration to restrict that money to be used for several items including a "high cost care" fund. We will present on this next month.

County Board Member Clancy discussed the importance of laying out the need for a restricted "high cost" care fund.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Community Treatment Center Statistical Update:

Please refer to the packet which includes this information.

9. Bellin Hospital Statistical Update:

Please refer to the packet which includes this information.

10. Contract Update:

Please refer to the packet which includes this information.

11. Other Matters:

Next Meeting: Thursday, June 14, 2012

5:15 p.m. – Sophie Beaumont Building, Board Room A

12. Adjourn Business Meeting:

ANDREWS/LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:15 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 15, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy,
Susan Hyland

Excused: JoAnn Grashberger

Also

Present: Brian Shoup, Executive Director
Kevin Lunog, Behavioral Health Services Manager
Tim Schmitt, Finance Manager
Mary Johnson, Hospital & Nursing Home Administrator
Doug Schneider, Green Bay Press Gazette

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
ANDREWS/HUXFORD moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of May 10, 2012 Human Services Board Meeting:**
ANDREWS/CLANCY moved to approve the minutes dated May 10, 2012.
The motion was passed unanimously.
4. **Executive Director's Report**

Appointment of new Director of Community Programs

- Shoup stated that he has appointed Jeremy Kral, Marquette Human Services Director, as our new Director of Community Programs Division, replacing Jean O'Leary. Jeremy has served in his current position at Marquette County for three years. Before that, he served as that agency's Manager of Long Term Care, having developed and executed their transition plan into Family Care. Jeremy joins Brown County HS on July 2. Shoup states Kral will be a strong addition to the team.

Collaboration with Brown County United Way

- We have begun to establish a closer relationship with United Way. Shoup has been appointed to United Way's Leadership Council for the Community Partnership for Children, of which Human Services is a substantial financial

support. Shoup anticipates there will be greater collaboration between our two agencies in the area of planning and budgeting in the future.

Child abuse/neglect reports

- Although the rate of increase of abuse/neglect allegations reported to Child Protection dropped from 22% in March to 7.5% in April, it rebounded to 38% in May. We are hiring two temporary social workers and diverting additional social work capacity from other units. We also are requiring some overtime with existing staff to keep up with investigations. If the spike continues, we will request to convert the temporary positions to limited term. When we present our budget in August, you may see added capacity for Child Protection.

Future financial aid and program reports

- We will be reviewing and revising future program and financial reports for both HS Board and HS Committee and seeking members' suggestions.

Other Items

- A fraud investigation regarding liquor store owners misusing Quest Food Share cards was reported at a press conference 6/13. That activity was uncovered by our ES workers. Jenny Hoffman, ES management & sheriff have been training staff to look for the possibility of fraud during the application process. In this situation, information was passed on to our imbedded fraud investigators. They worked cooperatively with alcohol, tobacco & firearm agents as well as USDA agents and ended up arrested misusers on Monday. Shoup stated that fraud robs taxpayers and hurts the truly needy clients. We will continue our efforts to maintain program integrity. Shoup hopes that the word is out that we are a generous but vigilant community.

Q: Citizen Board Member Huxford asked if we think the new agreement/cooperation with Sheriff's department helped expedite this fraud issue.

A: Shoup stated absolutely; this required a level of sophistication that wasn't possible before. The imbedded, trained investigators have made all the difference. He appreciates Sheriff Gossage's offer for this partnership and the County Board's approval. Welfare fraud is a crime and it makes sense to have sworn officers involved.

CLANCY/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Policy Development Issue: Mental Health Access: Steps & Outcomes

- Kevin Lunog summarized the past months' presentations. He stated in order to meet the needs of Brown County residents, we need to have more prescriber time. This can be through a psychiatrist, an advanced practice nurse prescriber or a combination of time from both. We currently have a .5 FTE position that can be filled which will give some relief, but we will need more coverage. Nursing will need to be expanded to assist with the increase in their workload as more prescriber time is utilized.

Paula Laundrie entered meeting at 5:33 p.m.

- Lunog stated the nurses receive triage calls placed to the clinic; they look through the records, gather the prescribing and other medical information that the providers need. The nurses deal with issues coming from the pharmacies and patients in order to resolve problems and discrepancies. The nurses consult with our other staff members on medical issues facing our clients, such as diabetes which can be an adverse effect from taking the psychiatric medication. The numbers of clients are increasing yearly.
- In 2011, we saved \$1,690,328.82 by using assistance programs compared to retail costs for these medications. This does not include the samples we provide patients (which are obtained from the pharmaceutical companies at no cost). We have a full time medication secretary who works together with the nurses to complete pre-authorizations, arranging to fulfill orders from the prescribers, works with the pharmacies, assists the medication programs paperwork and documentation requirements, and deals with the medications that come into the nursing office from the various programs.

Q: Vice Chair Laundrie asked if the assistance programs covers all tiers of medications, including the more expensive drugs.

A: Lunog stated it can it can but we do rely on new pharmaceutical reps to give samples.

- New patients to the clinic who do not have a prior psychiatric history are seen by the psychotherapist who completes an initial intake. This is so that a comprehensive write-up can be available to the prescriber in their first session. As we expand prescriber time this will also have an impact upon the psychotherapist's time. With more people being admitted to the clinic there will be more referrals for counseling, which will also add to the time needed for therapy.
- Lunog stated that adding additional prescriber time will help to shorten the wait times, but will also increase the number of people enrolled in the clinic. To meet the needs of the new patients, we will require more time and assistance from other staff members including nursing, the medication secretary and/or psychotherapists.
- Measurements currently being done include tracking when people miss their appointments to see the rates/days/reasons they are missing; tracking total numbers of people seen by each provider, average number of sessions and how that compares among therapists and tracking the number of medications and phone calls going through the nursing office.

Q: Citizen board member Huxford stated that most clinics/hospitals use a pre-call automated system for appointment reminders and asked if we are implemented that.

A: Lunog stated we do use Televox to send out an automated reminder but are moving it up to 2 days ahead to hopefully promote less missing of appointments.

- Lunog recommended the following:
 - Additional prescriber time be added in addition to the .5 FTE which should be filled.
 - An additional nurse position be added.
 - An additional psychotherapist position be allocated.

- Lunog also asked board for any recommendations they might have.

Q: Citizen board member Huxford asked what the issue is with filling the part-time position.

A: Lunog stated that we have had issues filling it in the past; administration turned down the approval through the freeze panel. It is budgeted for but did not go through previously.

Q: County board member Clancy asked how soon could we get the part-time position filled.

A: Shoup stated that getting the Committee and Board to recommend the position to be filled will be helpful. After that, it would go to the Executive Committee to be approved. The position will be challenging to recruit and we will need to request the flexibility of hiring either a psychiatrist or a nurse prescriber.

County board member Clancy asked for an agenda item for next month to be added – recommendation of the .5 position to be filled.

Clancy requested an agenda item “Board recommendation to fill .5 FTE prescriber position” for July’s meeting be added. All on board agreed to add for July.

ANDREWS/HYLAND moved to receive and place on file.

Motion was carried unanimously.

6. Financial Report

Community Programs

Schmitt reported financials through April. We are on target to meet budget; we do not expect a large variance. We are experiencing favorable results in contracted services.

Community Treatment Center

Schmitt stated that for the first four months this year, we are very close to on target for budget.

- Mary Johnson added that the different nursing model (elimination of house managers) has helped with this year’s finances. Currently, we are looking at revising our RN shifts, to allow for some 12 hour shifts without paying overtime.

LAUNDRIE/ANDREWS moved to receive and place on file.

Motion was carried unanimously

7. Community Treatment Center Statistical Update:

Please refer to the packet which includes this information.

8. Bellin Hospital Statistical Update:

Please refer to the packet which includes this information.

9. Contract Update:

Please refer to the packet which includes this information.

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, May 15, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jerry Polus, John Walschinski, Jim Haskins, Duane Pierce, Delores Pierce, Rosemary Desisles, Carl Soderberg, Sherry Steenbock, John Maino
EXCUSED: Bernie Erickson, Joe Witkowski, Troy Ness

****Running Total of Veterans' Certificates: 1251**

1. Call Meeting to Order.

The meeting was called to order by Jerry Polus at 5:00 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

A MOTION WAS MADE BY JIM HASKINS, SECONDED BY ROSEMARY DESISLES TO APPROVE THE AGENDA. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of April 17, 2012.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JOHN WALSCHINSKI TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

At this time Jerry Polus introduced a guest, Carl Soderberg. Mr. Soderberg is a field representative for Congressman Reid Ribble. Polus explained the purpose and history of this Subcommittee to Soderberg and outlined some of the activities the Subcommittee is involved in such as Veterans Day activities, Military Appreciation Day at the Fair and recognition certificates.

5. Discussion Regarding Military Appreciation Day at Brown County Fair.

Polus stated he would like to have the agenda for the event developed by the June meeting to be sure it is compatible with the band and the Veterans Meet and Greet group activities. Ron Van Dyke of the Fair Board will be invited to the June meeting to go over the agenda as well. Any final adjustments to the agenda can be handled at the July meeting. Polus also stated that he would like to have a draft of the poster and tickets completed by the June meeting for the Subcommittee's review. Upon approval the posters and tickets will be printed and distributed to area veterans' organizations, subcommittee members, the Job Center, VA Clinic and ADRC.

Polus asked for an update from the group that attended the meeting with the Meet and Greet group. Duane Pierce stated that the Meet and Greet group will have their tables set up from noon until 8:00 p.m. Pierce also stated that he and Jim Haskins will handle the door prize distribution and they were thinking of doing this between 3:00 and 5:30 p.m. Rolling Thunder will then do their table ceremony at 6:30 p.m. and the band is scheduled to play from 7:00 to 8:00 p.m. The band will take care of their sound check earlier in the afternoon. Polus also stated that Bernie Erickson was able to get 12 tickets to the Hall of Fame donated by the Packers. Members of the subcommittee will take the band to the Hall of Fame and out for lunch prior to them doing their sound check.

Polus stated that the program will start at approximately 6:30 p.m. with County Executive Troy Streckenbach saying a few words, followed by Bernie Erickson and then the table ceremony which will be followed by presentation of the colors and then the band performance. John Maino said that he will be available to act as emcee. Maino also stated that he would be able to have some patriotic music loaded onto an iPod to be played in the tent if needed.

6. Report from CVSO Jerry Polus and Discussion Regarding Company Store and Need to Reorder With Possible Action.

Polus stated that his office is now fully staffed as they have re-hired a former employee whose job had previously been bumped. He also stated that one of his staff members will be out for two months on maternity leave. He stated that his office has been very busy lately and they have been seeing a lot of people from the 432nd. Polus also reported that he needs to place an order for more tee shirts and mugs.

MOTION MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO ORDER THREE DOZEN TEE SHIRTS AND TWO DOZEN MUGS FOR THE COMPANY STORE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

Polus concluded by reporting that Veterans Court is going very well and there are currently three vets in the program. Polus thought that this number would increase to about 7 - 9 by month end. Court is held on Friday afternoons.

7. Report from Committee Members Present (Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).

-Jim Haskins – reported that he had seen an ad on television that Golden Corral continues to support Camp Corral, a week long camp for children of soldiers who have been injured or killed while serving. Haskins also recently saw that active vets can get a free pass to all National Parks on Armed Forces Day with a military id card.

-John Walschinski – reported that Duck Creek VFW Post 7534 will have their Memorial Day ceremony on May 28 at Memorial Park at 8:00 a.m. There will also be a service at St. John's Cemetery and a parade will begin at 10:00 a.m. at St. John's Church which will proceed to Velp Avenue and then to Riverview for a ceremony at Duck Creek Cemetery. Food and beverages will be available at the VFW following the parade. Walschinski also reported that a two acre parcel of land across from the VFW Post is being developed into a Veterans Memorial Park.

-Sherry Steenbock – reported that three new certificates have been mailed out. She also stated that she had spoken with Dave Behrendt regarding the date for the WIXX radio show for Veterans Day and the date still has not been decided but Behrendt will get back to her once the decision is made.

-John Maino – reported that he is working on the City Stadium 5K Run for the Wounded Warriors Softball Team on September 8, 2012. The run will start and finish at City Stadium. The Wounded Warriors Softball Team is a group of young men who are all amputees from Iraq and Afghanistan. They will be playing in Fond du Lac on July 7 and Maino encouraged the subcommittee to attend if they could as it is an amazing team.

Maino also reported that he had been at a funeral recently for a Vietnam vet and Brown County Sheriff's Deputy, Pat Gilson, and he asked the subcommittee to remember his family in their thoughts.

-Rosemary Desisles – reported that the bid to host the National 101st Airborne Convention in Green Bay had been lost, however, the Old Abe Chapter will still be holding a two day convention in Green Bay next summer and she will keep the subcommittee advised of what role we can play in that event.

-Jerry Polus – reported that the NWTC auto repair program had donated a car to the Veterans Office. It is a 2002 Dodge Neon and will replace the old Crown Victoria they have been using for the past 12 years.

-Duane Pierce – reported that he had seen a blurb that Veterans will be admitted to the Botanical Gardens on Memorial Day at no charge. He also stated that DVA will be doing their regular Memorial Day Ceremony behind the Museum at 8:00 a.m. and then will march in the De Pere Parade. He also reported that the American Legion Post will be doing a ceremony at Heritage

Hill at 10:00 a.m. and finally the United Patriotic Society will be doing their ceremony on Memorial Day at Flatley Park at 5:00 p.m.

8. Such Other Matters as Authorized by Law.

Carl Soderberg reported that he had recently attended the dedication of an apple orchard in Keshena on the primary school property. The orchard was dedicated to a Menominee Nation veteran who had served in WWII and was also a tribal elder and master gardener.

9. Adjourn.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JIM HASKINS TO ADJOURN AT 5:41 p.m. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

BOARD OF SUPERVISORS



Brown County

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: ~~March 10, 2012~~ JUNE 10, 2012

Agenda No.: LATE COMMUNICATION

Motion from the Floor

I make the following motion:

Health and Human Services - BOARD OF HEALTH

Direct the Dept. of Health to conduct EMF (Electro-Magnetic field) level tests along the Hwy 57/54 (University Ave) Corridor within the City Limits of the City of Green Bay; and present those findings to the committee within 60 days.

Signed: Burley A. Hopp

District No. 5

(Please deliver to County Clerk after motion is made for recording into minutes.)

July 18, 2012

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
HUMAN SERVICES
Delete Administrative Assistant I / Add Clerk IV

WHEREAS, the Human Services department currently has 2.0 FTE vacant
Administrative Assistant I positions; and

WHEREAS, Human Resources in conjunction with the Human Services Financial
Services Supervisor evaluated the job duties of the Administrative Assistant I and Clerk IV as
well as the needs of the department; and

WHEREAS, it was determined that a Clerk IV would better fit the needs of the
department; and

WHEREAS, the Human Resources Department in conjunction with Human Services are
recommending the deletion of (2.0) FTE vacant Administrative Assistant I positions and the
addition of 2.0 FTE Clerk IV positions to the Human Services Department Table of
Organization; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors,
the deletion of (2.0) FTE vacant Administrative Assistant I positions and the addition of 2.0 FTE
Clerk IV positions to the Human Services Department Table of Organization.

Budget Impact

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Administrative Assistant I	(2.0)	Deletion	\$(75,426)	\$(39,874)	\$(115,300)
Clerk IV	2.0	Addition	\$ 71,526	\$ 39,315	\$ 110,841
Budget Impact			<u>\$(3,900)</u>	<u>\$(559)</u>	<u>\$(4,459)</u>

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft by Human Resources and Approved by Corporation Counsel.

Fiscal Impact: This resolution does not require an appropriation from the General Fund for the 2012 budget due to a position vacancy savings. This resolution does have a fiscal impact for the 2013 budget and will require an appropriation from the General fund.

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6005 Fax (920) 448-6126

Brian Shoup, Executive Director

- AGENDA -

Meeting of the Human Services Committee

Wednesday, June 27, 2012

Location: Room 200-Northern Building

Time: 6:00pm

1. Executive Director's Report.
2. Financial Report for Community Treatment Center and Community Programs.
3. Statistical Reports.
 - a) Monthly Inpatient Data – Community Treatment Center.
 - b) Child Protection – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
4. Approval for New Non-Continuous Vendor.
5. Request for New Vendor Contract.





Community Programs Forecast

Through 04/30/12
Prior Fiscal Year Activity Included

Account Classification	Fund	201 - CP	Budget	Forecast	Rec'd	Prior Year: YTD
REVENUE						
Property taxes		17,388,105.00		5,796,035.00	33	6,221,360.68
Intergovernmental		62,616,645.00		13,598,302.53	20	20,543,673.20
Charges for sales and services		1,894,791.00		579,481.45	31	797,665.12
Intergovernmental charges for services		8,413,303.00		2,148,733.17	14	2,504,182.98
Miscellaneous revenue		16,000.00		9,011.90	56	1,388.25
Rent		36,000.00		15,000.00	42	12,000.00
Contributions		.00		534.56	+++	(2,045.04)
Charges to county departments		.00		.00	+++	.00
Transfer in		29,840.00		9,946.72	33	10,000.00
REVENUE TOTALS		\$90,394,684.00	\$22,157,045.33		27%	\$30,088,225.19
EXPENSE						
Personnel services		13,938,272.00		4,218,214.88	30	4,232,688.43
Fringe benefits and taxes		5,979,544.00		1,908,390.63	32	2,232,721.07
Employee costs		32,698.00		2,004.00	8	1,314.95
Operations and maintenance		1,415,226.00		425,146.47	30	414,838.89
Insurance costs		2,000.00		.00	0	2,000.00
Utilities		32,920.00		5,037.39	15	7,763.51
Chargebacks		2,242,418.00		737,001.67	33	662,803.70
Purchased services		65,667,945.00		14,820,176.88	23	20,962,266.58
Contracted services		745,700.00		138,077.35	19	113,827.33
Medical expenses		400.00		.00	0	.00
Judiciary Costs		125,101.00		18,362.85	15	37,290.00
Other		.00		.00	+++	.00
Outlay		35,907.00		22,836.00	64	.00
Transfer out		397,711.00		37,906.19	10	63,044.62
EXPENSE TOTALS		\$90,615,842.00	\$22,333,154.31		25%	\$28,730,559.08
Fund 201 - CP Totals						
REVENUE TOTALS		90,394,684.00	22,157,045.33		22	30,088,225.19
EXPENSE TOTALS		90,615,842.00	22,333,154.31		25	28,730,559.08
Fund 201 - CP Totals		(\$221,158.00)	(\$176,108.98)			\$1,357,666.11

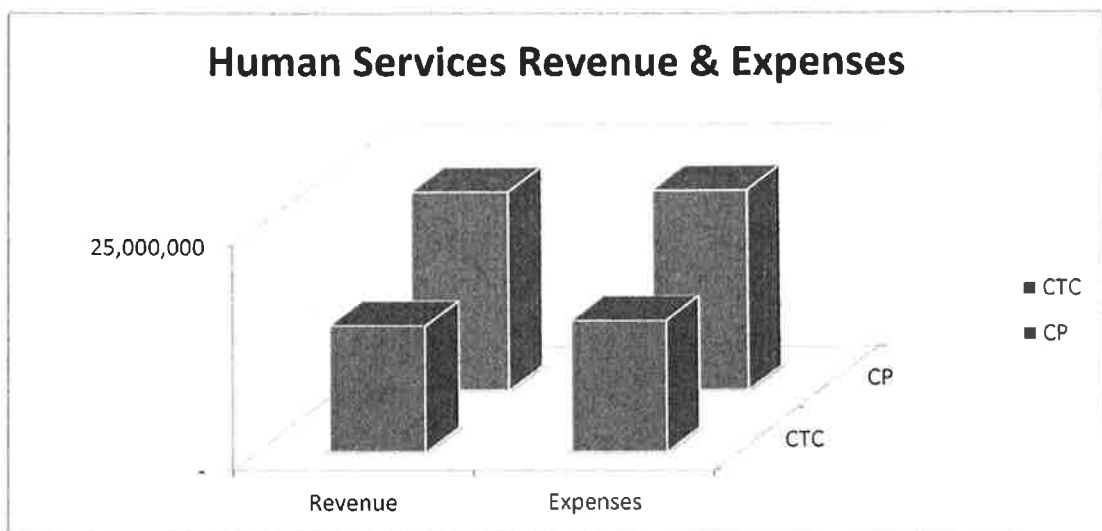
Brown County Human Services: Community Treatment Center
Financial Statements by Classification
April 30, 2012

	Year to Date Actual				Annual Forecast			
	YTD Budget	YTD Budget % of Revenue	YTD Actual	YTD Actual % of Revenue	YTD Variance	Annual Budget	Budgeted % of Revenue	2012 Forecast
Revenues								
Property Tax Revenue	\$ 978,999	20.8%	\$ 978,999	20.8%	\$ -	\$ 2,936,997	20.9%	\$ 2,936,997
Nursing Home Supplemental Funding	\$ 176,000	3.7%	\$ 184,933	3.9%	\$ 8,933	\$ 528,000	3.8%	\$ 554,799
Hospital Revenue: Self Pay	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Hospital Revenue: Other Payers	\$ 1,500,332	31.9%	\$ 1,442,364	30.4%	\$ (57,968)	\$ 4,525,795	32.1%	\$ 4,275,933
Hospital Revenue: CTP Reimbursement	\$ 623,466	13.3%	\$ 455,871	9.6%	\$ (167,595)	\$ 1,890,702	13.4%	\$ 1,367,613
Nursing Home Revenues: Private Pay	\$ 160,642	3.4%	\$ -	0.0%	\$ (160,642)	\$ 484,580	3.4%	\$ -
Nursing Home Revenues: Medicaid & Medicare	\$ 1,046,929	22.3%	\$ 1,501,327	31.6%	\$ 454,398	\$ 3,158,092	22.4%	\$ 4,428,786
Miscellaneous Revenue	\$ 9,133	0.2%	\$ 10,480	0.2%	\$ 1,347	\$ 27,550	0.2%	\$ 31,440
Rent	\$ 53,087	1.1%	\$ 51,667	1.1%	\$ (1,420)	\$ 159,260	1.1%	\$ 155,001
Donations	\$ 250	0.0%	\$ 520	0.0%	\$ 270	\$ 750	0.0%	\$ 1,560
Charges to County Departments	\$ 125,068	2.7%	\$ 117,551	2.5%	\$ (7,517)	\$ 377,271	2.7%	\$ 352,653
Transfer In: HR retirees	\$ 23,861	0.5%	\$ -	0.0%	\$ (23,861)	\$ -	0.0%	\$ -
Transfer In	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Total Revenue	\$ 4,697,766	100.0%	\$ 4,743,712	100.0%	\$ 45,946	\$ 14,078,997	100.0%	\$ 14,104,792
Expenses								
Wages	\$ 2,360,024	50.2%	\$ 2,329,671	49.1%	\$ 30,353	\$ 7,119,081	50.6%	\$ 7,127,520
Fringe Benefits	\$ 920,492	19.6%	\$ 859,983	18.1%	\$ 60,509	\$ 2,776,692	19.7%	\$ 2,624,164
Employee costs	\$ 2,022	0.0%	\$ 740	0.0%	\$ 1,282	\$ 6,100	0.0%	\$ 6,864
Operations & Maintenance	\$ 207,548	4.4%	\$ 141,484	3.0%	\$ 66,064	\$ 626,076	4.4%	\$ 526,791
Insurance	\$ 11,404	0.2%	\$ 10,564	0.2%	\$ 840	\$ 34,399	0.2%	\$ 31,692
State Assessment	\$ 42,605	0.9%	\$ 42,840	0.9%	\$ (235)	\$ 128,520	0.9%	\$ 128,520
Utilities	\$ 3,315	0.1%	\$ 1,477	0.0%	\$ 1,838	\$ 10,000	0.1%	\$ 10,431
Charge backs	\$ 769,253	16.4%	\$ 718,921	15.2%	\$ 49,332	\$ 2,307,758	16.4%	\$ 2,279,763
Contracted Services	\$ 196,517	4.2%	\$ 330,705	7.0%	\$ (134,188)	\$ 589,550	4.2%	\$ 997,581
Medical Expenses	\$ 134,758	2.9%	\$ 101,248	2.1%	\$ 33,510	\$ 406,500	2.9%	\$ 355,418
Cost of Sales	\$ 829	0.0%	\$ 1,672	0.0%	\$ (843)	\$ 2,500	0.0%	\$ 5,044
Interest expense	\$ 107	0.0%	\$ 111	0.0%	\$ (4)	\$ 320	0.0%	\$ 326
Depreciation	\$ 171,480	3.7%	\$ 176,778	3.7%	\$ (5,298)	\$ 514,440	3.7%	\$ 530,334
Transfer out-wages	\$ 23,703	0.5%	\$ 23,925	0.5%	\$ (222)	\$ 71,501	0.5%	\$ 71,775
Disposition of Fixed Assets	\$ -	0.0%	\$ (694)	0.0%	\$ 694	\$ -	0.0%	\$ (694)
Total Expenses	\$ 4,844,056	103.1%	\$ 4,740,425	99.9%	\$ 103,631	\$ 14,583,437	103.7%	\$ 14,685,528
Net Excess (Deficit)	\$ (146,290)	-3.1%	\$ 3,287	0.1%	\$ 149,577	\$ (514,440)	-3.7%	\$ (590,736)
Levy Impact (unfavorable) favorable	\$ 25,190	\$	\$ 180,065	\$	\$ 154,875	\$ -	\$	\$ (60,402)

Notes:	
Revenues	
Hospital Revenue: Other Payers	Is 1.5% less than projection due to a decrease in inpatient days
Nursing Home Revenues: Medicaid & Medicare	Decrease in the T19 reimbursement rate
Expenses	
Charge backs	The facilities' charge back is less than budgeted
Salaries	Wages down due to open positions, covered by agency staff, thus the overage in contract services

Human Services Financial Report - April 2012

	CTC	CP
Revenue	14,104,792	22,157,045
Expenses	14,695,528	22,333,154
Diff	(590,736)	(176,109)



BROWN COUNTY COMMUNITY TREATMENT CENTER

STATISTICS FOR MAY 2012

		Year to Date 2012	Year to Date 2011
ADMISSIONS	May	2012	2011
Voluntary - Mental Illness	9	20	18
Voluntary - Alcohol	1	12	14
Voluntary - AODA/Drug	0	1	2
Police Protective Custody - Alcohol	34	162	169
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	1	1
Emergency Commitment- Alcohol	0	0	2
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	66	340	363
Court Order Prelim. - Mental Illness	0	2	2
Court Order Prelim. - Alcohol	0	3	4
Court Order for Final Hearing	0	1	1
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	62	67
Court Order Prelim - Drug	0	1	1
Other	0	0	1
TOTAL	117	605	645

		Year to DATE 2012	Year to DATE 2011
AVERAGE DAILY CENSUS	May	2012	2011
Nicolet	12	16	18
TOTAL	12	16	18

INPATIENT SERVICE DAYS			
Nicolet	360	2362	2742
TOTAL	360	2362	2742

BED OCCUPANCY			
Nicolet (35 beds)	31%	42%	49%
TOTAL (37 Beds)	31%	42%	49%

DISCHARGES			
Nicolet	116	612	650
TOTAL	116	612	650

DISCHARGE DAYS			
Nicolet	349	2447	2712
TOTAL	349	2447	2712

ADMISSIONS BY UNITS			
Nicolet	117	605	645
TOTAL	117	605	645

AVERAGE LENGTH OF STAY			
Nicolet	3	4	4
TOTAL	3	4	4

ADMISSIONS BY COUNTY			
Brown	72	372	412
Door	5	21	20
Kewaunee	2	13	15
Oconto	4	33	35
Marinette	3	23	28
Shawano	2	23	24
Waupaca	1	9	8
Menominee	1	7	8
Outagamie	6	26	23
Manitowoc	16	60	54
Winnebago	1	2	1
Other	4	16	17
TOTAL	117	605	645

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	4	4
Door	4	5	5
Kewaunee	2	6	8
Oconto	5	7	7
Marinette	5	5	5
Shawano	2	2	2
Waupaca	0	5	6
Menominee	0	2	2
Outagamie	2	2	3
Manitowoc	4	5	5
Winnebago	0	0	0
Other	1	2	2
TOTAL	3	4	4

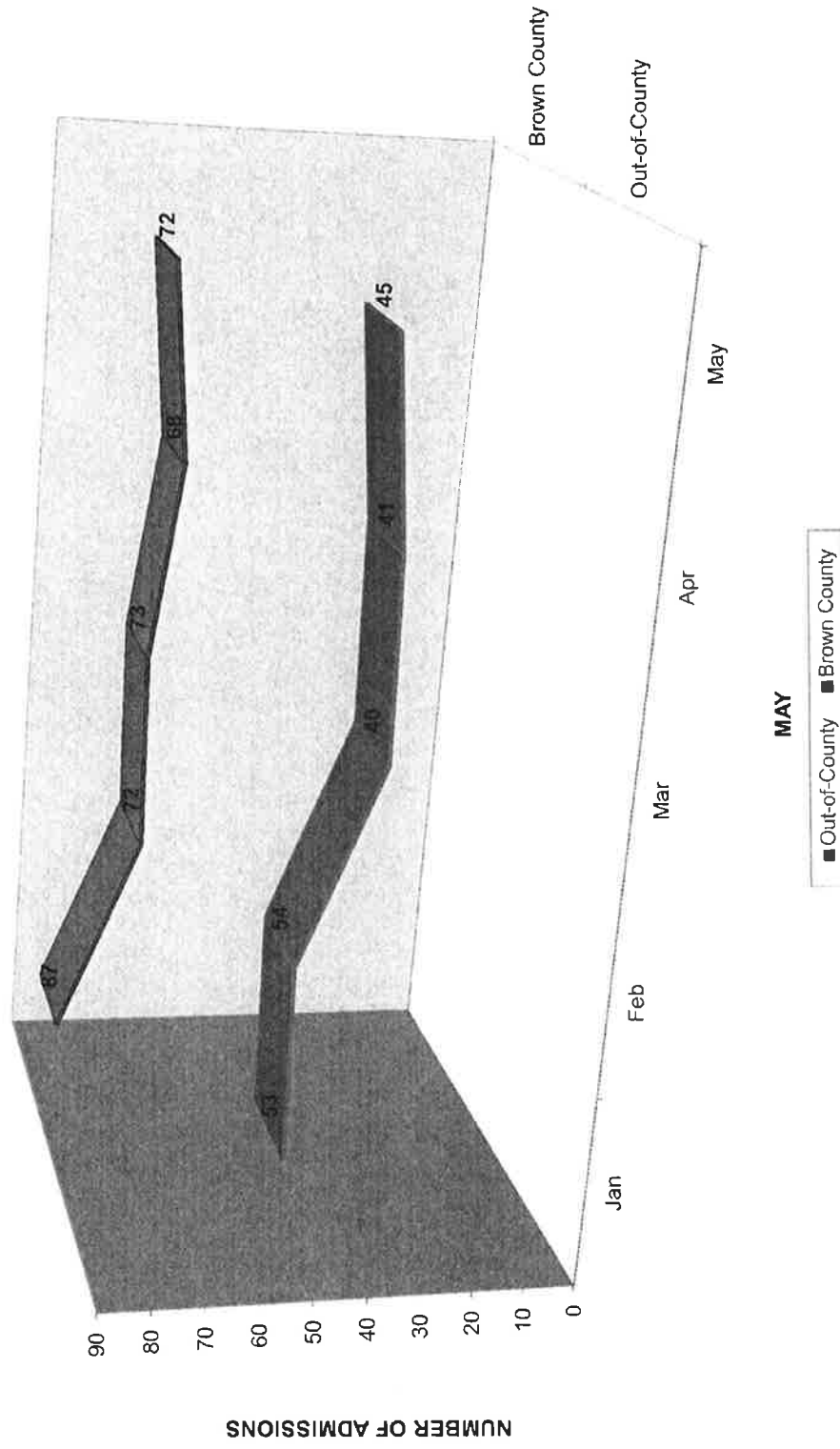
NEW ADMISSIONS			
Nicolet	51	216	221
TOTAL	51	216	221

In/Outs	Current	YTD	2011
	3	40	50

READMIT WITHIN 30 DAYS			
Nicolet	17	119	129
TOTAL	17	119	129

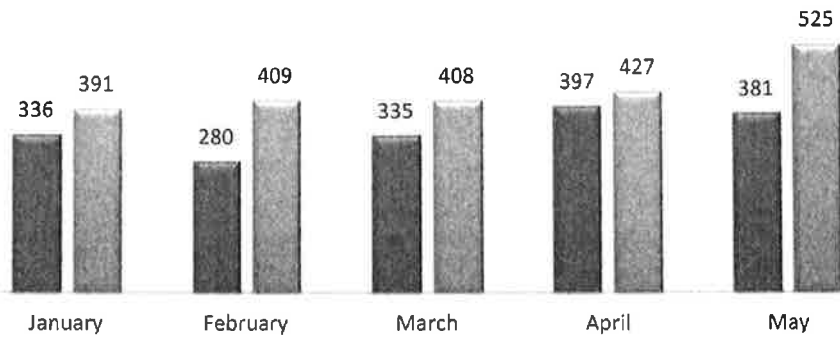
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BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS - MAY, 2012
NICOLET PSYCHIATRIC CENTER



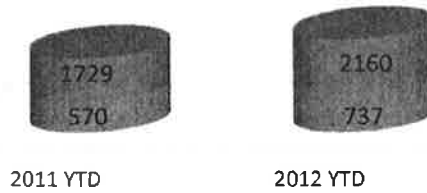
Reports of Child Abuse/Neglect by Month

■ 2011 ■ 2012



Child Abuse/Neglect Reports vs. Investigations

■ Investigated ■ Reports



Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
AC MANAGEMENT	\$404,405					\$404,405
ADAMS AFH	\$98,448					\$98,448
ADULT CARE LIVING OF NE WI	\$160,111					\$160,111
ADRC	\$65,566					\$65,566
AMERICAN FOUNDATION OF COUNSELING SERVICES	\$254,230					\$254,230
ANDERSON RECEIVING HOME	\$28,281					\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	\$10,404					\$10,404
ANGELS ON ARCADIAN	\$1,211,198					\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	\$356,359					\$356,359
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	\$187,728					\$187,728
APPLIED BEHAVIOR ANALYSTS LLC	\$141,089					\$141,089
ARNOLD RECEIVING HOME	\$56,234					\$56,234
ARTS AFH	\$29,124					\$29,124
ASPIRO INC	\$3,109,663					\$3,109,663
BELLIN PSYCHIATRIC CENTER	\$10,000					\$10,000
BERGER AFH	\$56,774	(\$4,856)	\$3,327			\$55,245
BETHESDA	\$12,022					\$12,022
BIRCH CREEK	\$186,500					\$186,500
BISHOPS COURT	\$715,702					\$715,702
BOLL ADULT CARE CONCEPTS	\$619,020					\$619,020
BOURASSA AFH	\$18,725					\$18,725
BORNEMANN NURSING HOME	\$56,304					\$56,304
BRAZEAU AFH	\$16,296					\$16,296
BROTOLOC HEALTH CARE SYSTEMS	\$906,048					\$906,048
BRUNETTE AFH	\$54,972					\$54,972
BRUSS SUPPORTIVE COMMUNITY LIVING	\$270,686					\$270,686
BUSSE AFH	\$66,324					\$66,324
CAPELLE AFH	\$56,532					\$56,532
CARE FOR ALL AGES	\$137,899					\$137,899
CARRINGTON MANOR ASSISTED LIVING	\$26,628					\$26,628
CATHOLIC CHARITIES	\$171,606					\$171,606
CENTURY RIDGE OF GREEN BAY, INC.	\$450,024					\$450,024
CEREBRAL PALSY INC.	\$1,265,405					\$1,265,405
CHILDRENS SERVICE SOCIETY	\$78,226					\$78,226
CHRISTENSEN AFH	\$22,956	\$15,000				\$37,956
CLARITY CARE INC	\$1,856,942					\$1,856,942
CLEARVIEW BRAIN INJURY CENTER	\$75,000					\$75,000
COMFORT KEEPERS INC	\$650,000					\$650,000
COMPANION CARE INC	\$43,596					\$43,596
COMPASS DEVELOPMENT	\$1,345,620	\$0				\$1,345,620
CONLEY AFH	\$35,636					\$35,636
CRESTWOOD HEALTHCARE	\$31,070					\$31,070
CURO CARE LLC	\$400,000	\$10,000				\$410,000
DARNELL RECEIVING HOME	\$25,924					\$25,924
DEATHERAGE-VELEKE AFH	\$14,662					\$14,662
DEBAERE AFH	\$67,980					\$67,980
DEER PATH ESTATES, INC.	\$146,539					\$146,539
DORN AFH	\$22,008					\$22,008
DUNGARVIN WISCONSIN LLC	\$689,120					\$689,120
DYNAMIC FAMILY SOLUTIONS	\$48,060	\$0				\$48,060
EAST SHORE INDUSTRIES	\$64,675					\$64,675
ELSNER AFH	\$13,821					\$13,821
ENCOMPASS CHILD CARE	\$124,250					\$124,250
ENGBERG AFH	\$39,216					\$39,216
ETHAN HOUSE	\$212,134					\$212,134

SC

Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
FAMILY SERVICE OF NORTHEAST WI, INC.	\$1,927,218	\$0				\$1,927,218
FAMILY TRAINING PROGRAM	\$304,238					\$304,238
FENLON AFH	\$19,992	\$17,085				\$37,077
G & LOCHS INC.	\$1,682,237	\$0				\$1,682,237
GAUGER AFH	\$32,148					\$32,148
GERI CARE CABIN LLC	\$36,826					\$36,826
GJT LLC	\$15,000	\$30,000				\$45,000
GOLDEN HOUSE	\$63,086					\$63,086
GOLTZ E. AFH	\$21,924					\$21,924
GOLTZ J. AFH	\$61,387					\$61,387
GONZALEZ AFH	\$76,724					\$76,724
GOODWILL INDUSTRIES	\$75,000					\$75,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	\$191,232					\$191,232
GRACYALNY, SUE	\$70,000					\$70,000
GREEN BAY TRANSIT COMMISSION	\$150,000					\$150,000
GREENFIELD REHABILITATION AGENCY INC	\$25,000					\$25,000
GRONSETH AFH	\$43,848					\$43,848
HARMONY LIVING CENTERS LLC	\$129,094					\$129,094
HEAD AFH	\$45,158	(\$14,922)				\$30,236
HELPING HANDS CAREGIVERS	\$236,628					\$236,628
HIETPAS AFH	\$19,186					\$19,186
HOEFT AFH	\$38,601					\$38,601
HOFF AFH	\$62,886					\$62,886
HOME INSTEAD SENIOR CARE	\$461,052					\$461,052
HOMES FOR INDEPENDENT LIVING	\$5,019,498					\$5,019,498
IMPROVED LIVING SERVICES	\$754,268					\$754,268
INFINITY CARE INC	\$305,513					\$305,513
INNOVATIVE COUNSELING(AUTISM)	\$21,682					\$21,682
INNOVATIVE SERVICES	\$12,446,960	\$0	\$0	\$0	\$0	\$12,446,960
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)	\$284,336					\$284,336
INTERIM HEALTHCARE STAFFING	\$38,335					\$38,335
J & DEE INC.	\$1,400,266					\$1,400,266
KAKUK AFH	\$31,452					\$31,452
KALISHEK AFH	\$48,451					\$48,451
KCC FISCAL AGENT SERVICES	\$4,822,562	\$0				\$4,822,562
KCC SERVICES INC	\$5,000					\$5,000
KINDRED HEARTS	\$682,392					\$682,392
KLARKOWSKI AFH	\$16,000					\$16,000
KLECZKA-VOGEL AFH	\$77,376					\$77,376
KLEIN, DR. (AUTISM)	\$220,591					\$220,591
KUSKE AFH	\$25,692					\$25,692
LAMERS BUS LINES, INC.	\$610,402					\$610,402
LANCASTER GARDENS	\$50,000					\$50,000
LAURENT AFH	\$76,752					\$76,752
LEVY AFH	\$17,976					\$17,976
LISKA, JOANN	\$5,000					\$5,000
LUTHERAN SOCIAL SERVICES	\$1,058,225					\$1,058,225
LUTHERAN SOCIAL SERVICES-HOMME	\$125,000					\$125,000
LYONS, KATHLEEN	\$136,068					\$136,068
MACHT VILLAGE PROGRAMS INC	\$837,019					\$837,019
MALINSKI AFH	\$54,466	\$11,286				\$65,752
MALONE AFH	\$25,536					\$25,536
MARLA VIST MANOR ASSISTED LIVING	\$190,909					\$190,909
MCCORMICK MEMORIAL HOME	\$118,466					\$118,466
MELOHN AFH	\$38,472					\$38,472

8C

Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
MILQUETTE AFH	\$21,528					\$21,528
MOMMAERTS RECEIVING HOME	\$28,281					\$28,281
MOORE AFH	\$41,227					\$41,227
MYSTIC ACRES LLC	\$70,192					\$70,192
MYSTIC CREEK LLC	\$73,318					\$73,318
MYSTIC MEADOWS LLC	\$68,918					\$68,918
NEMETZ AFH	\$69,682					\$69,682
NEW COMMUNITY SHELTER*	\$40,000					\$40,000
NEW CURATIVE REHABILITATION	\$1,211,772	\$0				\$1,211,772
NEW VIEW INDUSTRIES	\$33,166					\$33,166
NEW VISIONS TREATMENT HOMES OF WI, INC	\$66,600					\$66,600
OCONNOR AFH	\$59,916	(\$13,021)				\$46,895
OPTIONS LAB INC	\$5,000					\$5,000
OPTIONS TREATMENT	\$313,790					\$313,790
ORLICH AFH	\$94,846					\$94,846
OSTAPYUK AFH	\$45,050					\$45,050
PANTZLAFF AFH	\$71,808					\$71,808
PARAGON INDUSTRIES	\$844,531					\$844,531
PARENT TEAM	\$35,000					\$35,000
PARENTEAU AFH	\$41,964					\$41,964
PARKER AFH	\$19,158					\$19,158
PARMENTIER AFH	\$58,208	\$21,209				\$79,417
PATIENT PINES	\$150,000					\$150,000
PIANTEK RECEIVING HOME	\$2,357					\$2,357
PNUMA HEALTH CARE	\$243,533	\$0				\$243,533
PRODUCTIVE LIVING SYSTEMS	\$644,181	\$0				\$644,181
RAVENWOOD BEHAVIORAL HEALTH	\$25,428					\$25,428
REBEKAH HAVEN	\$86,755					\$86,755
REHAB RESOURCES	\$125,886					\$125,886
REM-WISCONSIN II, INC.	\$1,691,553					\$1,691,553
RESCARE WISCONSIN INC	\$24,909					\$24,909
ROFFERS AFH	\$23,352					\$23,352
SAMARITAN COUNSEING CENTER	\$57,168					\$57,168
SCHAUMBERG, LAURIE	\$280,058					\$280,058
SCHULTZ AFH	\$103,740					\$103,740
SELTZER AFH	\$13,843	\$6,080				\$19,923
SKORCZEWSKI AFH	\$18,660					\$18,660
SLAGHT AFH	\$67,990	\$1,600				\$69,590
SMET AFH	\$52,241					\$52,241
SOUTHERN HOME CARE	\$28,762					\$28,762
ST. VINCENT	\$265,215					\$265,215
STARR/DINGER AFH	\$23,700					\$23,700
TALBOT AFH	\$23,824					\$23,824
TANZI AFH	\$84,322					\$84,322
TIPLER AFH	\$61,080					\$61,080
TREMPEALEAU CO HEALTH CARE	\$280,058					\$280,058
TRUDELL AFH	\$16,272					\$16,272
VALLEY PACKAGING INC.	\$12,235					\$12,235
VERBONCOUER AFH	\$55,205	\$7,891	\$4,500			\$67,596
VILLA HOPE	\$1,414,110					\$1,414,110
WARREN, JOHN MD	\$131,000					\$131,000
WAUSAUKEE ENTERPRISES	\$22,678					\$22,678
WEBER RECEIVING HOME	\$28,281					\$28,281
WEYENBERG AFH	\$44,676					\$44,676
WILLOWCREEK AFH	\$404,568	3				\$404,568

Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
WISCONSIN EARLY AUTISM PROJECT	\$401,050					\$401,050
YU AFH	\$16,666					\$16,666
ZAMBON AFH	\$20,592					\$20,592
ZIELKE, JON AFH	\$32,802					\$32,802
ZIESMER AFH	\$77,439	\$0				\$77,439
TOTAL	\$62,921,016	\$87,352	\$7,827	\$0	\$0	\$63,016,195
2012 Contracts Sent: 170						
2012 Contracts Returned: 169						

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: June 19, 2012

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
The Parenting Network	Parenting Classes	1/6/12	2/15/12
Thomas, Cassandra	Mileage	1/6/12	2/15/12
Bailey, Maria	Mileage	1/6/12	2/15/12
Stanley Steemer	Carpet Cleaning	1/6/12	2/15/12
Oshkosh Cab Company	Transportation	1/17/12	2/15/12
First Choice Property Care, LLC	Snow Removal	1/25/12	2/15/12
Down to Earth Nutrition and Massage, LLC	Supplements	2/22/12	4/18/12
Salm Plumbing Inc.	Repairs	3/6/12	4/18/12
Schommer, Kristina	Respite	3/19/12	4/18/12
Shefchik, Marcia	Respite	3/19/12	4/18/12
Advanced Multimedia Devices	Equipment	3/20/12	5/16/12
Uhlig, Carrie	Translation Services	3/23/12	5/16/12
Peter Piper Kiddie Nurseries	Daycare	4/2/12	5/16/12
DNL Construction Inc.	Remodel	4/2/12	5/16/12
Weighted Wearables, LLC	Adaptive Aid	4/13/12	
Then Language Express, Inc.	Supplies	4/24/12	
Monona Mediation & Counseling	Assessment	4/24/12	
Guarding your Angels Inc.	Daycare	5/10/12	
Trail Creek Apartments	Rent	5/25/12	
The Home Security Store Inc.	Supplies	5/25/12	
Tri-County Memorial Hospital	Services	5/25/12	

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: June 19, 2012

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Curo Care LLC	Adult Family Home	\$304,146	1/6/12	2/15/12
Mystic Meadows, LLC	Adult Family Home	\$68,918	1/6/12	2/15/12
Mystic Creek, LLC	Adult Family Home	\$73,318	1/6/12	2/15/12
Mystic Acres, LLC	Adult Family Home	\$70,192	1/6/12	2/15/12
Patient Pines Assisted Living	CBRF	\$150,000	2/6/12	4/18/12
Parent Team LLC	Parent Coaching	\$35,000	3/6/12	4/18/12
Klarkowski Adult Family Home	Adult Family Home	\$16,000	4/7/12	5/16/12
Greenfield Rehabilitation	Rehab at CTC	\$25,000	5/8/12	
Lancaster Gardens	CBRF	\$50,000	5/15/12	
Green Valley Enterprises Inc.	Day Services	\$25,000	5/25/12	